



## TENDER NOTICE and INVITATION TO TENDER

### NAME AND ADDRESS DETAILS OF PROCURING DEPARTMENT AND ITS AGENT PREPARING THE DOCUMENTS

PROCURING ENTITY	AGENT
BOTSWANA UNIVERSITY OF AGRICULTURE AND NATURAL RESOURCES	MANAGER PROCUREMENT & SUPPLY PRIVATE BAG 0027 GABORONE TEL: 3650294 FAX: 3928753

TENDER NO.	DESCRIPTION	PPRA CODE(S)	FLOATATION START DATE	COMPULSORY SITE VISIT DATE	CLOSING DATE FOR QUERIES	EVALUATION METHOD	SUBMISSION METHOD	CLOSING DATE	TENDER FEE
TENDER BUAN 17/2024	<b>SPECIALIST CONTRACTOR FOR:</b>  <b>PART A:</b> Supply, installation, and commissioning of Access Control and CCTV for Hostels, Laboratories, Lecture Halls and Ancillary Buildings for the BUAN Campus Expansion at Sebele and the New Library at MITI in Lobatse  OR <b>PART B;</b> Supply, installation and commissioning of Audi Visual Equipment for Hostels, Laboratories, Lecture Halls and Ancillary Buildings for the BUAN Campus Expansion at Sebele and the New Library at MITI in Lobatse	<b>For Part A Code 02:</b> Electrical Engineering Works  <b>Sub Code 07:</b> Security Systems Grade E  <b>For Part B Code 116:</b> Broadcasting and Audio-Visual Services  <b>Sub Code 01:</b> Installation and Maintenance of Broadcasting and Audio-Visual Equipment <b>OR</b> <b>Code 203:</b> Electrical, Electronic, Mechanical, Fire and ICT Supplies  <b>Sub Code 01:</b> Electrical and Electronic Equipment, Spares and Accessories  <b>No Grades for Part B</b>	03rd October 2024	15th October 2024 at  1000hrs at Lobatse (MITI Campus)  1430hrs at Sebele Campus Main at Block 108 C	17th October 2024	Least Cost Selection Method	Single Envelope	22nd October 2024	BWP 500.00  Youth Companies: Half Price (Bwp 250.00) With A Proof

1. Tender offers are invited from 100% Citizen Owned Companies
2. Method of Procurement: Open Domestic Bidding.
3. Procuring entity is Botswana University of Agriculture and Natural Resources (BUAN)
4. Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the **Public Procurement and Regulatory Authority (PPRA)** in the relevant codes.
5. Tender Validity: 120 days
6. The proof of payment must be sent to [purchasing@buan.ac.bw](mailto:purchasing@buan.ac.bw) with a request for soft copy only.

Documents may be collected during working hours between **08:30 and 12:30 and 13:45 and 15:30 hours** on weekdays with effect from **03rd October 2024** at a **Non-Refundable Fee BWP500.00**

**100% Youth owned companies will purchase the document at half price (BWP250.00)**

Payments may also be made to BUAN account (banking details below). The proof of payment must be presented upon collection of documents be sent to [purchasing@buan.ac.bw](mailto:purchasing@buan.ac.bw) with a request for soft copy only and **NO PHYSICAL COLLECTIONS**.

#### BUAN Banking Details:

Beneficiary Name: Botswana University of Agriculture and Natural Resources (BUAN)  
 Account No: 0100150424100  
 Bank: Standard Chartered Bank  
 Branch: Mall Branch  
 Branch Code: 662167  
 Swift Code: SCHBBWGXXXX  
 Reference: TENDER NUMBER AND COMPANY NAME

The tender is reserved for 100% Citizen Owned Companies.

7. A compulsory site visit will be held on the dates and time mentioned above so that bidders may familiarise themselves with the site. **A bidder who fails to attend the compulsory site visit shall be disqualified from further participation in the tender process.**
8. Queries relating to the issue of these documents may be addressed to **Manager Procurement & Supply at Tel: 3650177/384/699 Fax: 3928753 E. Mail: [purchasing@buan.ac.bw](mailto:purchasing@buan.ac.bw)**.

Notwithstanding anything in the foregoing, the University is not bound to accept the lowest or any tender offer, nor incur expenses in the preparation thereof.